

**The Office of Information Technology
and
The Office of Personnel
are pleased to announce
ADAPTIVE TECHNOLOGY AWARENESS DAY
A presentation of state-of-the-art job accommodation
technology for the physically challenged
29 March 1988 at 9:00 A.M.
at the Central Intelligence Agency's Auditorium
The guest speaker will be
Richard Pimentel, Milt Wright & Associates**

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9:32 PM -- 9 March 1988

Note To: Edward J. Maloney

From:

Subject: Guest List for DCI Luncheon

Since the DCI has confirmed that he will be attending the luncheon planned in the DCI dining room on 29 March, we need finalize our proposed list and invite our guests. I would appreciate your concurrence on the following list:

DCI
DDCI
EXDIR
DDA
D/OIT
D/OP
D/EEO
D/OMS

Judge Leonard Suchanek - Chairman, Interagency Committee
for Computer Support of
Handicapped Employees

Jay Rochlin - President's Committee on
Employment of the Handicapped

Richard Pimental - Key Note Speaker

Thank you.

CC:

*How about the IG
if someone drops out?
Jan Feb 3/10/88*

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Central Intelligence Agency
Washington, D.C. 20505

William M. Baker
Director, Public Affairs
(703) 482-7676

29 February 1988

JUDGE:

The attached request asks you to introduce the keynote speaker for the Adaptive Technology Awareness Day--how computer technology can assist physically challenged employees--on 29 March. Your introduction of the speaker and his address would last about two hours. Although I am aware of your interest in making employment and career opportunities available for the handicapped, I recommend against your participation in the opening program because of the lengthy time commitment.

Instead, I recommend that you accept the invitation to lunch with the special guests from other government agencies and the senior Agency officers involved in the program, and schedule a walkthrough of the exhibits on adaptive technology either before or after the luncheon. This plan would give you the opportunity to express your support for the program with a shorter time commitment. If you agree, I will make the appropriate arrangements.

WMB
Bill Baker

Luncheon ✓

Walkthrough ✓ *if can*
with 2 pm SSC1

*Concur in
Bill's
Recommendation*

